

JOB DESCRIPTION

MANAGEMENT ACCOUNTANT

REPOWERING LTD



BACKGROUND INFORMATION

Contract: Full-time role with probation period of 3 months.

Salary: £36-£45k, Repowering will offer a support package to allow continued study for professional qualification, the salary will reflect the level of qualification and experience.

Location: Minimum of three days per week in Repowering London's office in Brixton. Support will be provided for remote/home working if you need it.

Application process: CV, cover letter and interview to Honey.Heigh@repowering.org.uk

Closing date: We are looking to fill this role as soon as possible and will close applications once we find the right person- so don't delay in getting your application in.

About the role

Job Purpose:

We are looking for an experienced Management Accountant to provide professional, accurate, and timely financial management and reporting for Repowering London. Reporting to the Finance Director, you will play a key role in supporting our sustainable growth by ensuring sound financial control, analysis and statutory compliance. Working closely with internal teams and external partners, you will enhance the effectiveness and efficiency of our Finance function, contributing to the organisation's overall operational excellence.

The role will include providing technical and practical support for Repowering and the family of Community Benefit societies which we service and in the future the growth of additional members.

To succeed in this new role, you will need to be a proactive and detail-oriented finance professional with strong analytical skills, excellent stakeholder management, and a genuine commitment to Repowering London's mission and values.

Professional Development

Key Responsibilities:

- **Management & Statutory Reporting:** Prepare monthly management accounts, reconcile balance sheet accounts, complete statutory returns (VAT, Companies House, FCA), and support annual audits.
- **Budgeting & Forecasting:** Assist with annual budgets, reforecasts, cashflow statements, and ad hoc financial projections.
- **Business Partnering:** Provide financial insights to the management team and project leads, supporting effective decision-making and project financial reporting.

- **Supervision:** Manage and support the Finance Officer, ensuring professional development and alignment of tasks with departmental goals.
- **Systems & Processes:** Maintain and improve finance systems and digital tools for accuracy, efficiency, and timely reporting.
- **Finance Operations:** Oversee sales and purchase ledgers, payroll, and ad hoc financial reporting for senior leadership.
- **Audit & Compliance:** Prepare reconciliations for external audits and ensure compliance with HMRC, FCA, and other regulations.
- **General Duties:** Uphold organisational policies, confidentiality, equality, and sustainability commitments while representing the organisation professionally.

About Repowering London

Repowering London is an award-winning social enterprise developing clean energy for urban communities. As a community development organisation, we enable local communities to plan, fund, build and benefit from clean energy and energy efficiency projects across buildings. We help people see how they can make a real difference.

We are UK's most experienced urban community energy innovator with a successful track record of working in partnership with major London councils and national funders for the last ten years.

Our local ownership model for clean energy is scalable and strengthens communities by delivering clean energy hand in hand with a range of long-term local services and benefits – from skills training to lower energy bills and generating funds for local investment.

Our vision is for every town and city in the UK to benefit from locally owned clean energy solutions. We believe that urban buildings can be transformed into intelligent, efficient, clean power hubs, providing substantial economic, social and environmental benefits. Energy security can become the norm, and inequality and fuel poverty a thing of the past.

As a place to work, Repowering London has a strong culture of personal respect and integrity. We have a talented and diverse team, and we have all made the choice to be part of positive solutions to the collective challenges we face. We aim to create a supportive and empowering working environment, with high levels of collaboration, team support, and personal and professional development.

About You

The preferred candidate will have the following abilities and aptitudes:

Essential:

- Qualified or part-qualified ACA, ACCA or CIMA.
- A minimum of 5 years' experience of management accounts preparation, including reconciliation and reporting.
- Experience of working with accounting software (QuickBooks & Xero).
- Excellent attention to detail and analytical with a passion for accuracy and commitment to process.
- Ability to manage multiple priorities calmly and effectively in a fast-paced environment.
- Skilled in budget management and resource optimisation.

- Confident communicator, able to collaborate effectively across teams and with external partners.
- Advanced IT proficiency, including Excel and Commitment to teamwork, respect, and collaboration across all areas of the organisation
- Strong understanding of core business functions, including finance, HR, project management, and marketing

Preferred:

- Experience of Charity / not for profit accounting for grants

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