



## Repowering London – Education and Training Manager

### Role outline:

**Contract:** This position is being offered on a self-employed contract basis and is expected to run from late August/early September 2025 to June 2026 depending on project timelines.

This role is part time, it is expected that delivery of the services will be between 3 and 4 days per week including some evening and occasional weekend work.

**Salary:** Day rate starting from £130

**Location:** Working from Repowering London's office in Brixton and across our local communities.

**Application process:** CV and cover letter and interview, references provided on request

**Closing date:** We are looking to fill this role as soon as possible and will close applications once we find the right person. So don't delay in getting your application in. **Starting date:** Late August/Early September 2025

**Contact for questions:** [honey.heigh@repowering.org.uk](mailto:honey.heigh@repowering.org.uk)

### About the role

We are looking for an individual who is enthusiastic about using education as a method to tackle climate change and support a move towards a more inclusive and sustainable future.

As Education and Training Manager, you will be hands on in sharing, with a wide range of London's young people, the challenges created by the climate emergency, and the wide range of benefits created by low carbon technology and positive community action.

Your role will primarily be to develop and deliver training programmes for 16–25 year-olds. This will include delivering the Repowering Voyage to Repower Programme for 18-25 year old residents from the Royal Borough of Kensington and Chelsea in Autumn 2025 and our Youth Training Programme for 16-19 year olds in Newham in January 2026.

We are looking for someone with experience of working with young people, who is motivated and excited about creating positive change, and tackling the climate emergency.

### About Repowering London

Repowering London achieves our mission of "Creating Local Energy" by delivering renewable energy projects that are led and owned by Londoners and provide direct benefits to them, including cost

savings and community investment. Importantly, our projects also generate the social energy that brings people together and creates opportunities for communities to flourish.

We provide a unique combination of mentoring, training and work experience that helps London's residents become active, empowered citizens with a voice in local decision making, campaigning and delivering meaningful change in the energy system.

Meanwhile, our collective experience allows us to explore innovative models for providing sustainable and affordable urban energy and driving London's transition to a fair and inclusive low-carbon society. And as a founding member of [Community Energy London](#) we are sharing what we learn with like-minded organisations to spread our impact even further.

### **Person specification**

The right candidate will have a passion for encouraging everyone to take positive, sustainable action on climate change and community cohesion. You will have experience of working with young people, finding out the best way to engage and interest them. You will be confident in sharing knowledge and will be able to take an authoritative, supportive or facilitative approach where necessary. You will be comfortable planning and delivering education sessions, and able to work independently. You will have a measure of experience in organising events, and welcome constructive feedback so that you can grow and develop in your role.

We are open to applicants with a range of skills and backgrounds, but for this role, we will be looking for and assessing candidates on the following:

- Education skills – these do not need to be school based. We support applications from anyone who has experience in an education or training setting with teenagers and young adults. During the initial phase, the Education and Training Manager will primarily be working with 18-25 year olds.
- Excellent communication and influencing skills with a diverse group of people
- Knowledge of Microsoft Office suite
- Interest in community engagement and renewable energy
- Enthusiasm for supporting participatory projects involving people who are different from you, requiring a willingness to understand different points of view and approaches and put aside own preferences when appropriate
- Capacity to self-reflect on performance, proactively problem-solve and welcome feedback on performance
- Commitment and capacity to the wellbeing of beneficiaries through rigorously following data protection and safeguarding policies and procedures
- A DBS certificate – an approved, enhanced DBS check is a condition of employment for this role

The following are not essential for the role but would be good to have:

- Event organisation skills
- Community organising experience

### **Your role as our Education and Training Manager**

We are recruiting an Education and Training Manager at this time to deliver the Repowering Voyage to Repower Programme in RBKC during autumn of 2025 and our Youth Training Programme in Newham in January 2026. For the Newham Youth Training Programme, this will entail reviewing the existing course outline and lesson plans, coordinating with groups in the borough to recruit trainees

and delivering the sessions. You will be supported in the task by the Repowering London team, primarily.

Repowering London is a small team working across a wide range of projects. You will have access to the Repowering London office, however a number of our staff work remotely full- and part-time, so you will be comfortable using email and online tools to communicate with the rest of the team.

Your role and responsibilities will include:

- Ensuring the smooth delivery of Voyage to Repower in October 2025.
- Reviewing, updating and delivering the existing course outline and lesson plans for the Youth Training Programme in January 2026. Collaborating with Newham Council on research and developing a comprehensive Youth Training Programme, utilising Repowering's previous experience.
- Recruiting trainees to take part in both programmes; building connections independently and through our internal Communities teams.
- Source venues, facilitators and guest speakers for the Youth Training Programme in Newham.
- Liaising with the accreditation board for relevant modules.
- Delivering specific workshops including CV and application writing and interview techniques.
- Working with Repowering London partners to develop work experience opportunities for the trainees.
- Managing attendance of trainees, and their payments for attending sessions.
- Gathering cohort feedback and presenting to the senior team to inform future training initiatives.
- Overseeing delivery and scheduling of Repowering London's other educational activities - these may be delivered by Repowering team members and/or contractors.
- Managing work experience opportunities for both programmes.

### **Repowering London's Employee Value Proposition**

At Repowering London we want everyone to feel valued and have the opportunity to develop their skills and experience. We offer support and work-based training to support you in your role.

Skills development is not just limited to your role at Repowering London and as an organisation we want to support employees to pursue opportunities outside of work which will broaden skills and networks.

Our team is diverse, and we recognise that everyone has responsibilities and interests outside of work; therefore, whether it is caring for family; studying, volunteering or taking time out, Repowering Ltd wants to support employees and give them the time to spend time on the things that are important to them. Our Flexi Time Policy and Volunteering Policy provide scope for ad hoc, short term arrangements.

Our Unpaid Leave Policy provides an option for those who need to take time away from work for an extended period.

## How to apply

Please send your CV and a cover letter via email to [info@repowering.org.uk](mailto:info@repowering.org.uk)

In the cover letter, please ensure that you include the following:

- Why you are interested in this specific role, making reference to the key responsibilities.
- Briefly demonstrate how your skills and experience meet each of the essential criteria listed, and any of the desirable criteria if relevant.

We will hold interviews in early August.

We will reply to all applicants to the role but due to an expected high volume of applicants we may be unable to provide individual feedback.

Repowering London is committed to providing equal opportunities for all applicants regardless of their background. We value diversity and recognise that accessing employment has different challenges for different people. We also know that some voices and perspectives are particularly underrepresented in the environment and energy sectors. We encourage applications from Black, Asian and minority ethnic people; people who identify as having a disability; people from the LGBT+ community; and people who identify as working class (or have done in the past). If you would like to have an informal chat before applying, please get in touch – we would be very happy to talk to you.