Welcome to CoShares

CoShares (coshares.repowering.org.uk) is Repowering London's new members registry platform. On CoShares, you will be able to view your current and past shares, past transactions, update your personal details, and invest in share offers.

This is a starter guide for all existing members of one or more of the Repowering London family of co-ops.

If you need support at any step of the process, please send an email to patricia.calixtopires@repowering.org.uk.

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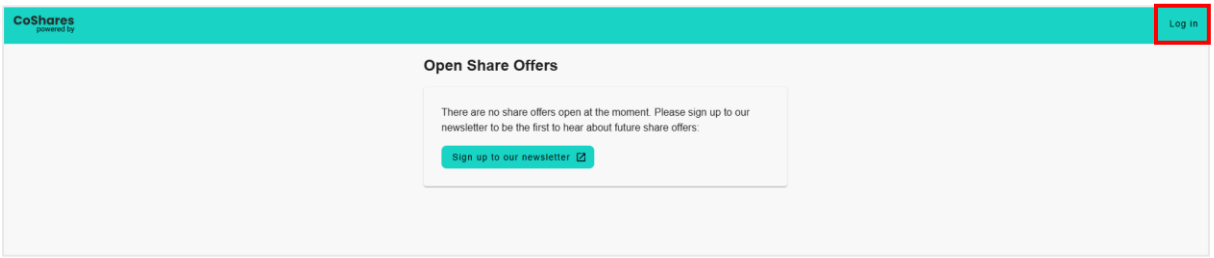
Please note that CoShares is a new platform, and we are rolling out its initial phase. If you notice any error, please report it to patricia.calixtopires@repowering.org.uk. We will update the tool regularly. Any feedback you may have is welcome.

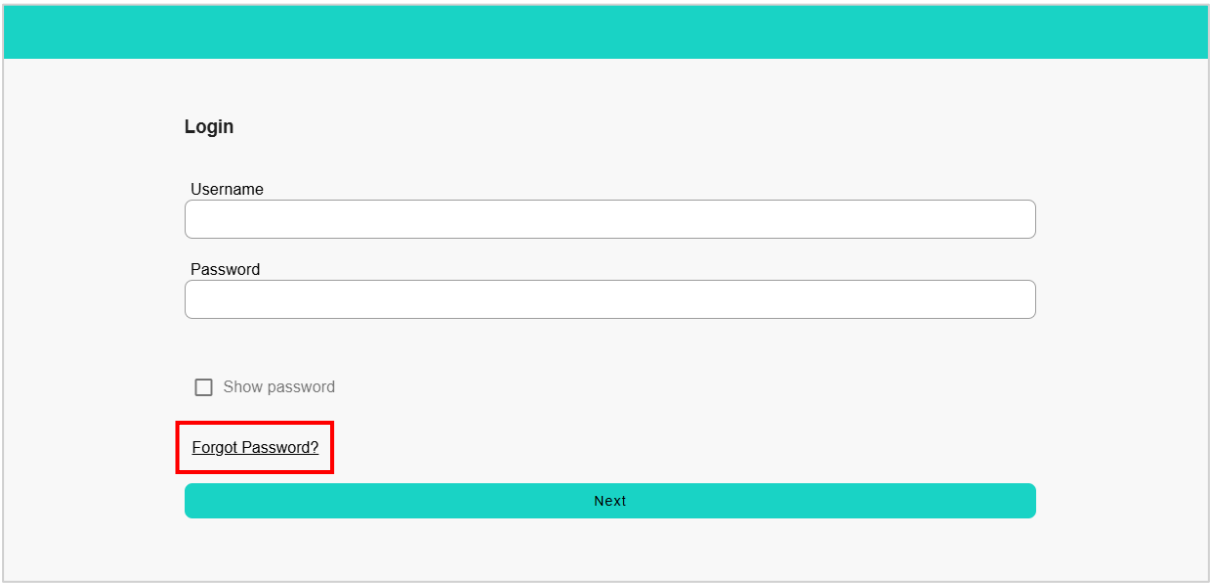
Account Login – for the first time

Step 1. Access https://coshares.repowering.org.uk/

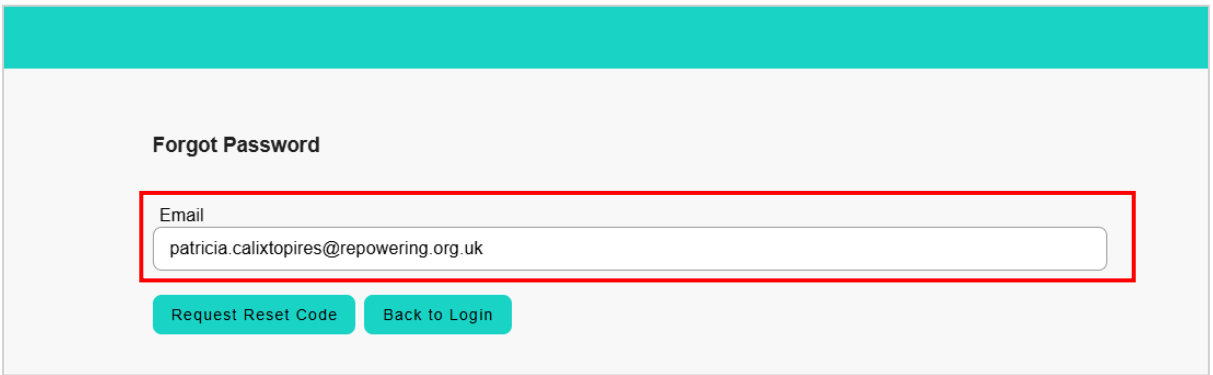
Step 2. Select **Login** at the top right corner.



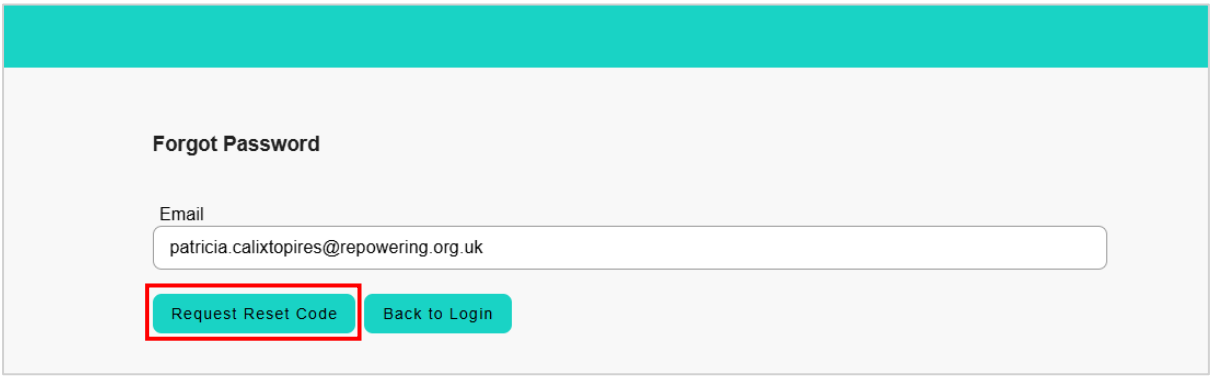
Step 3. Select **Forgot Password?**.



Step 4. Insert the email address you use to manage your shares. This is the email address we have for you.

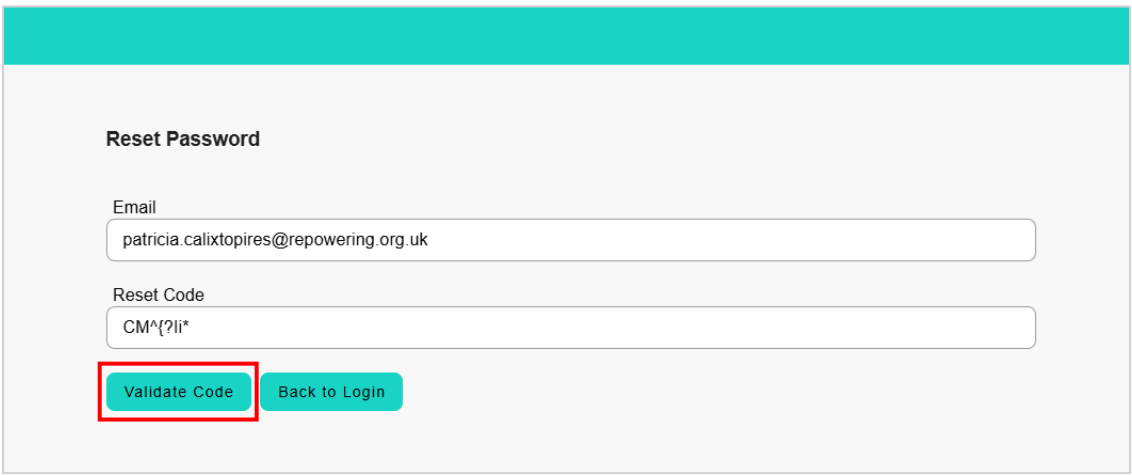


Step 5. Press **Request Reset Code**.

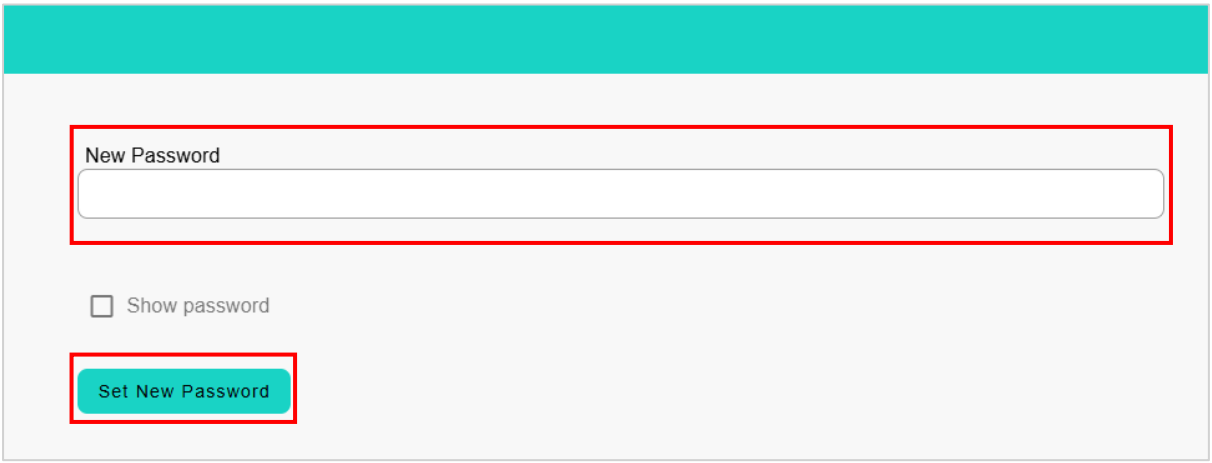


Step 6. Check your email inbox to get your **Password Reset link**. You should receive an email from coshares@repowering.org.uk. If you don't see it, please check you Spam Folder. Click on the link provided.

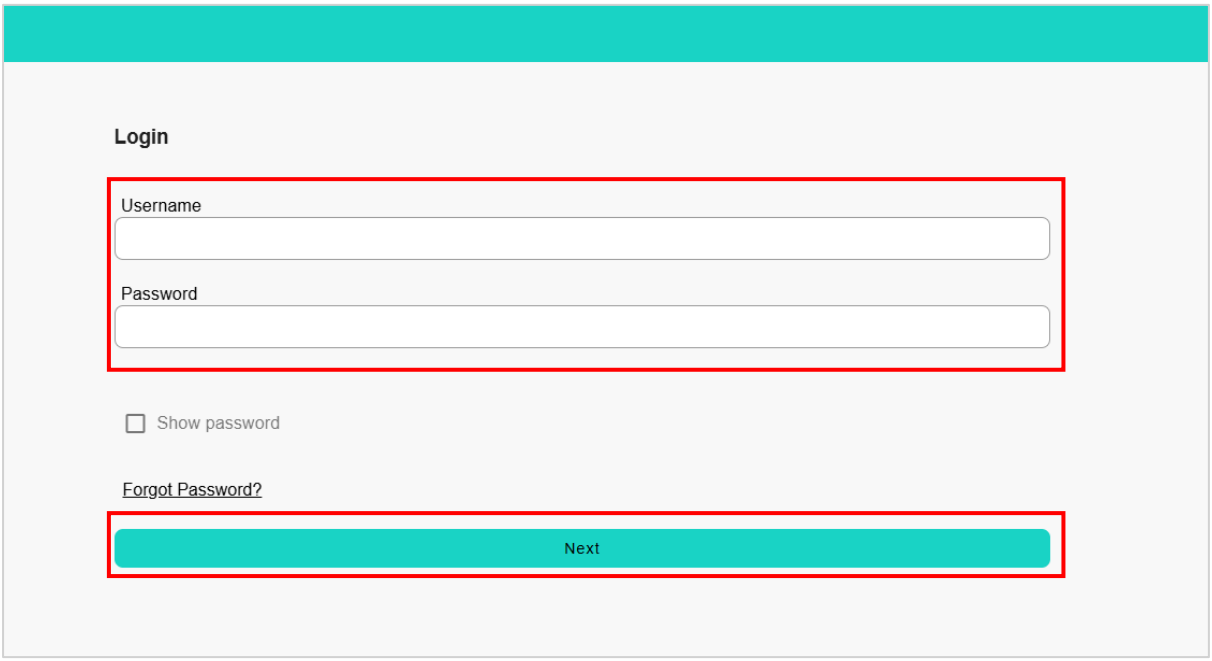
Step 7. A screen with your email address and Reset Code will appear. Select **Validate Code**.



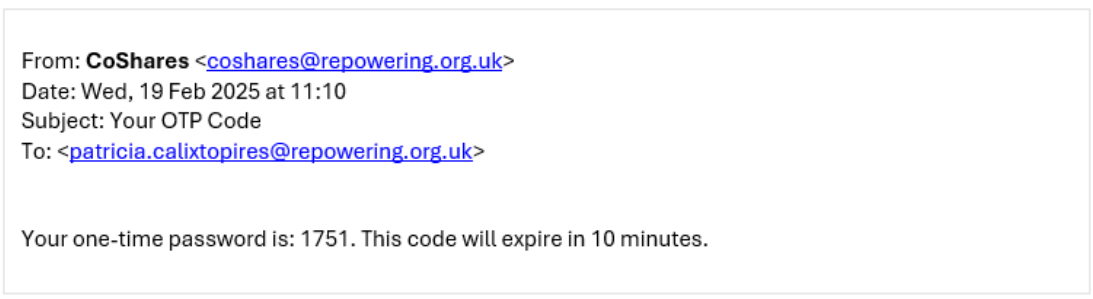
Step 8. Insert your new password and select **Set New Password**.



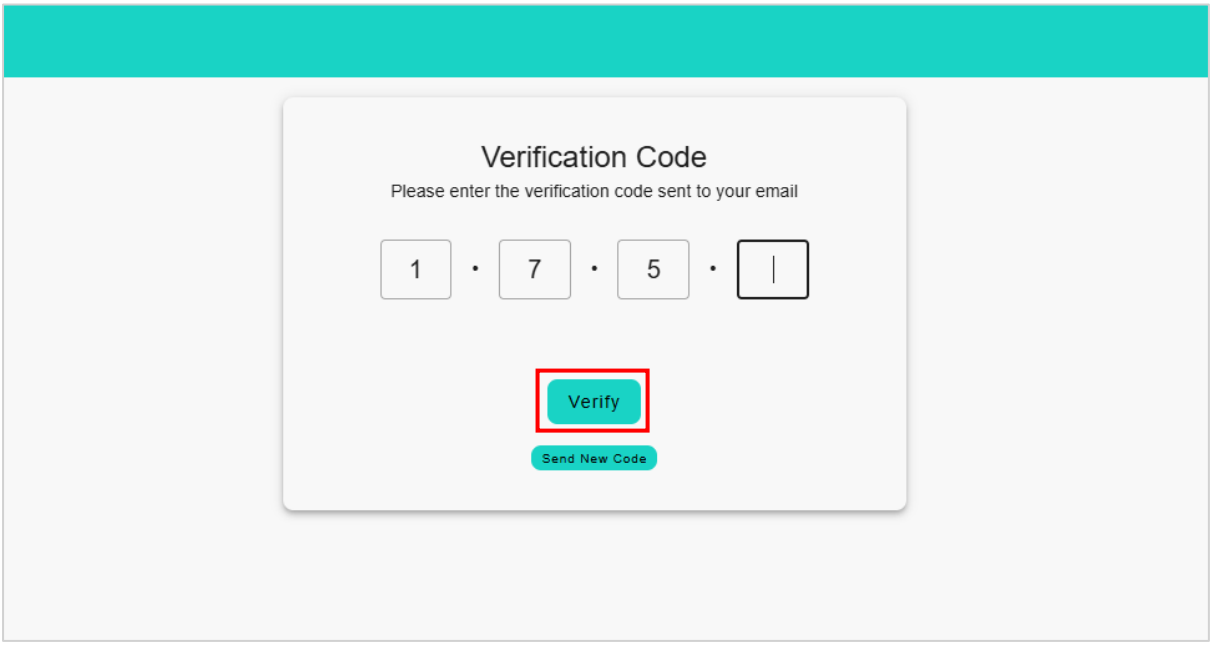
Step 9. Log in using your email address and new password. Select **Next**.



Step 10. Check your inbox to get your **One-Time Password (OTP) code**.



Step 11. Enter the code and select **Verify**.



Account Login – after the first time

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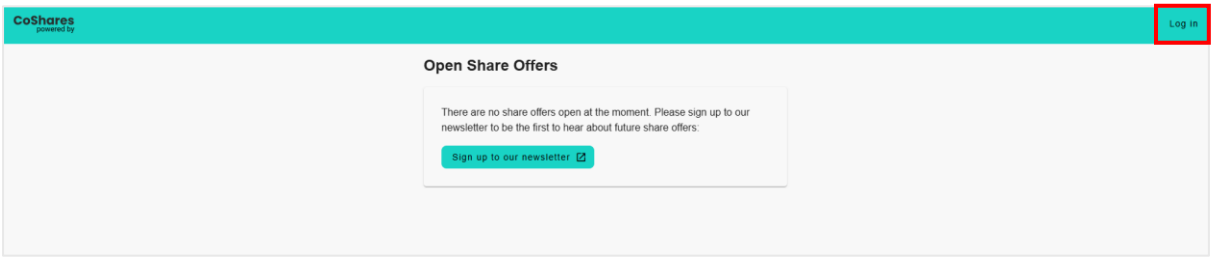
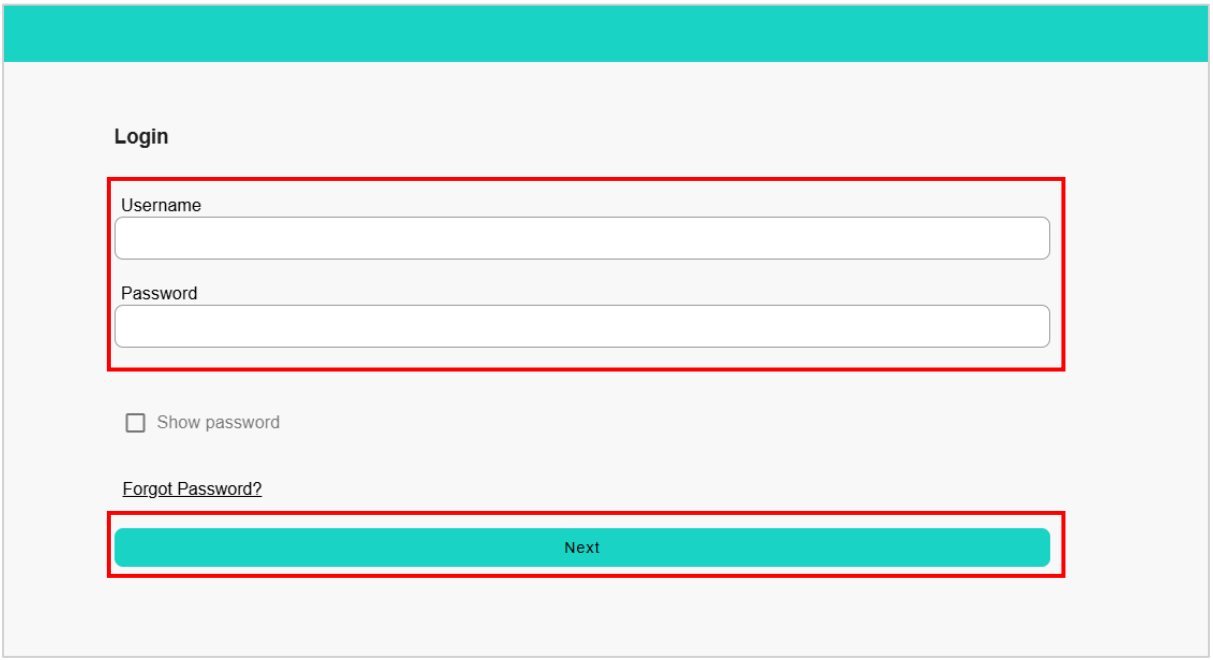
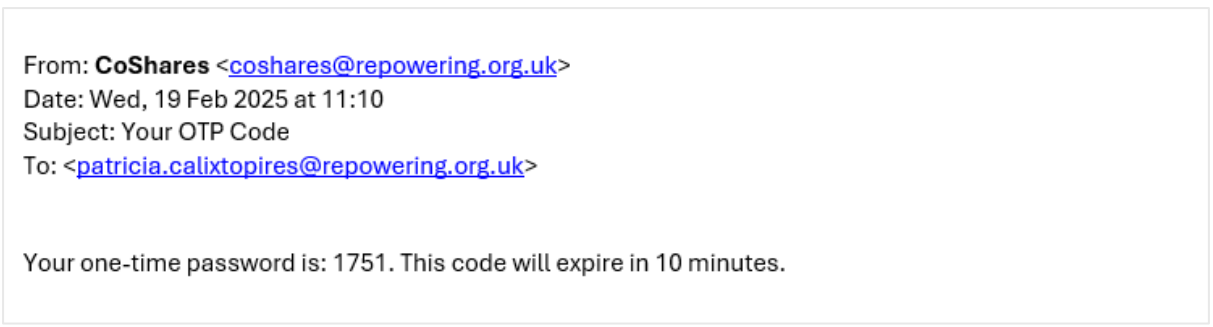
Step 2. Select **Login** at the top right corner.



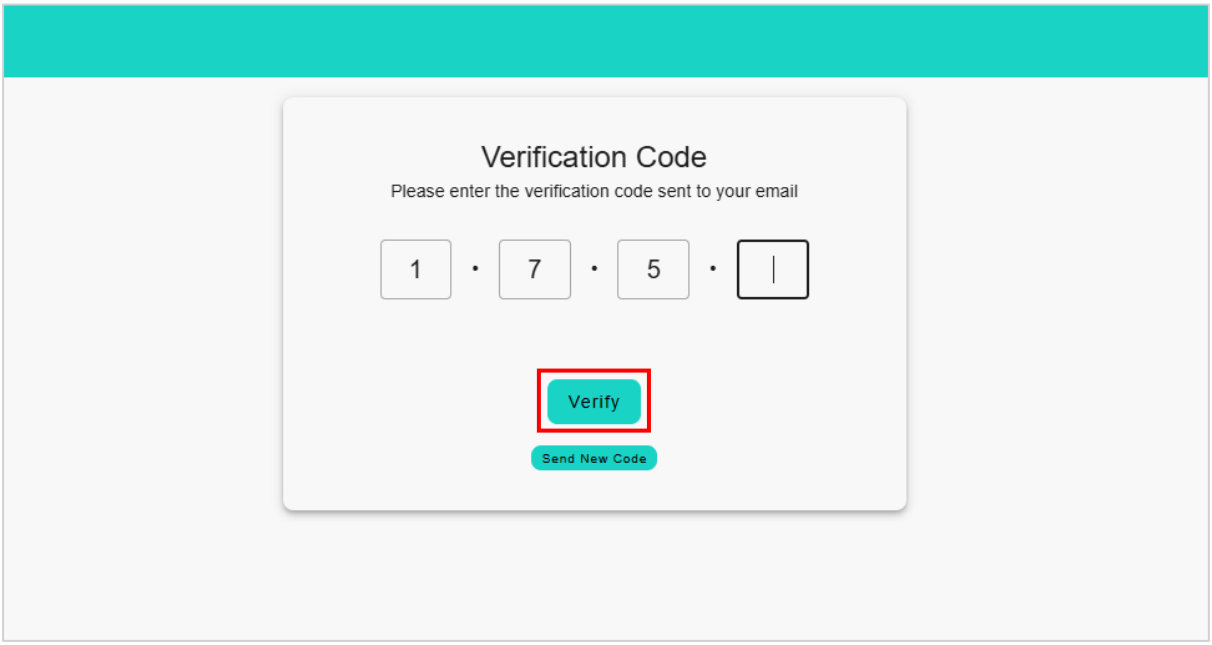
Step 3. Log in using your email address and password. Select **Next**.



Step 4. Check your inbox to get your **One-Time Password (OTP) code**.

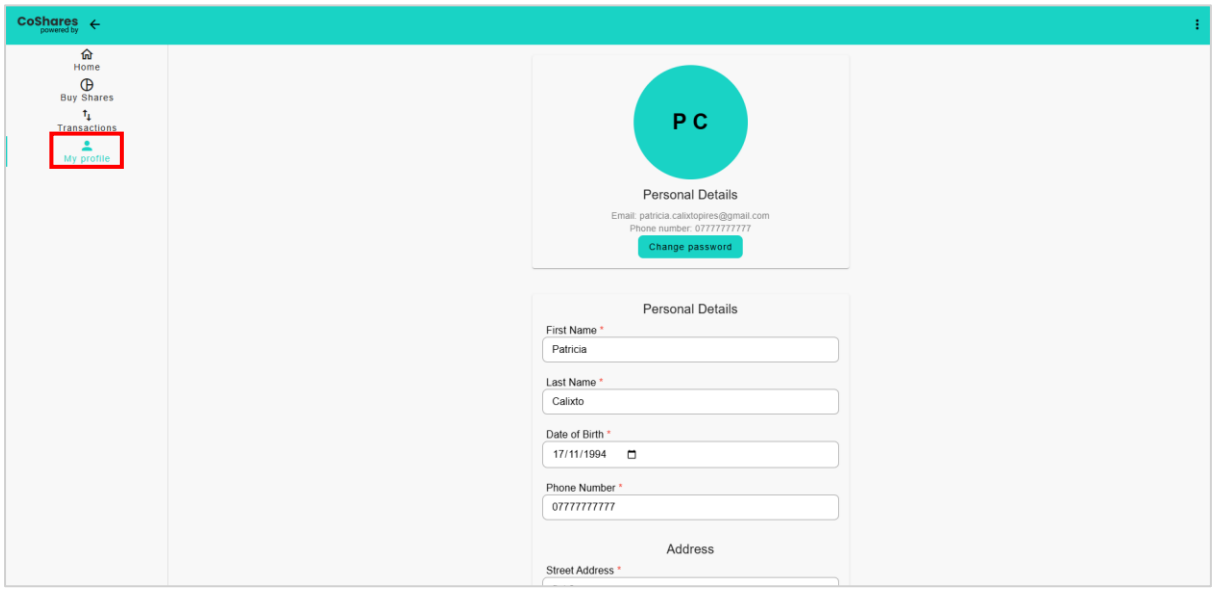


Step 5. Enter the code and select **Verify**.

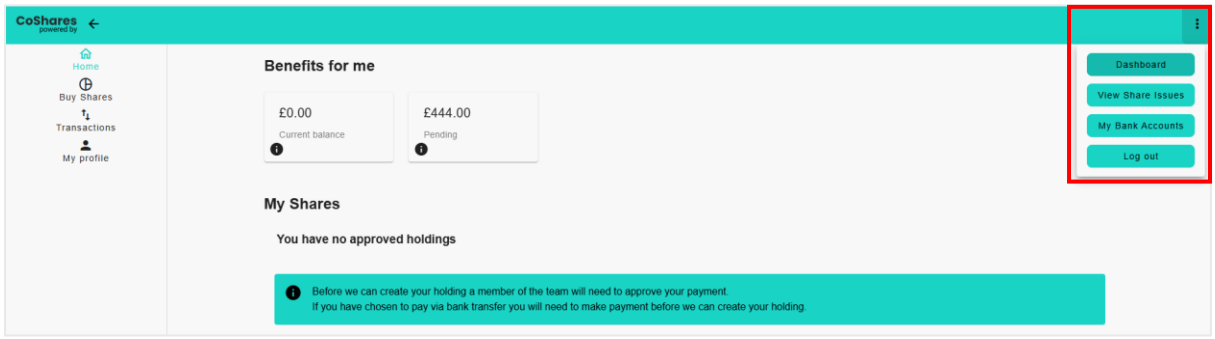


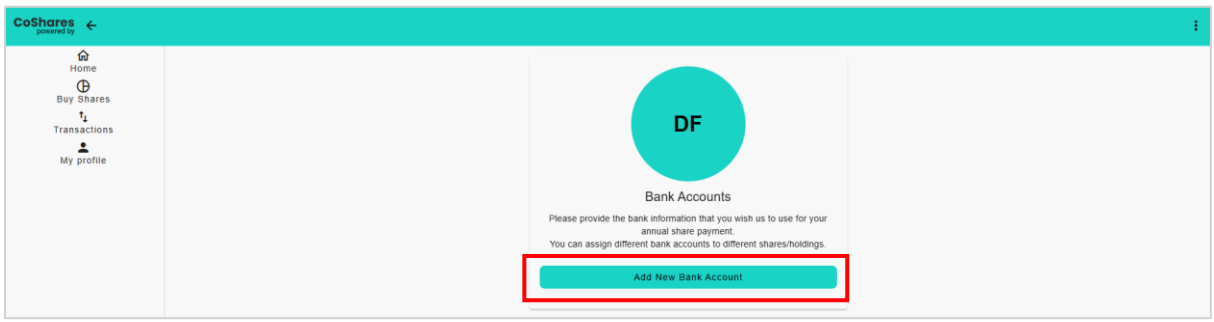
View and update your profile

Step 1. Click on the **My profile** tab to view and update your details.



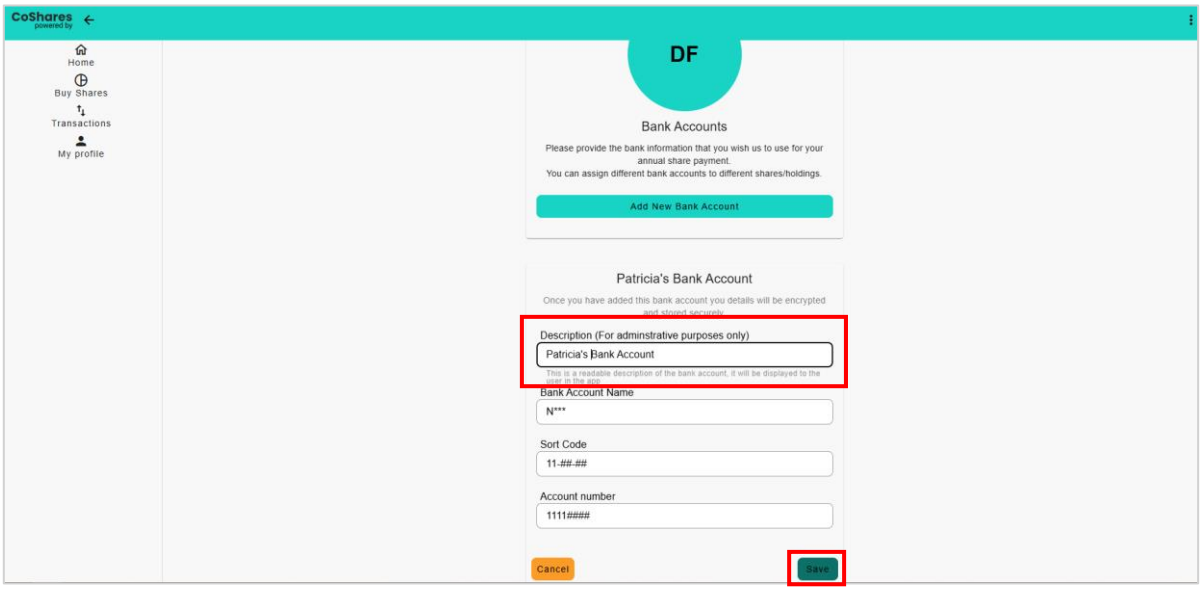
Step 2. Select the three dots on the top right corner of the screen. Select **My Bank Accounts** to view, add, update and delete your bank accounts.





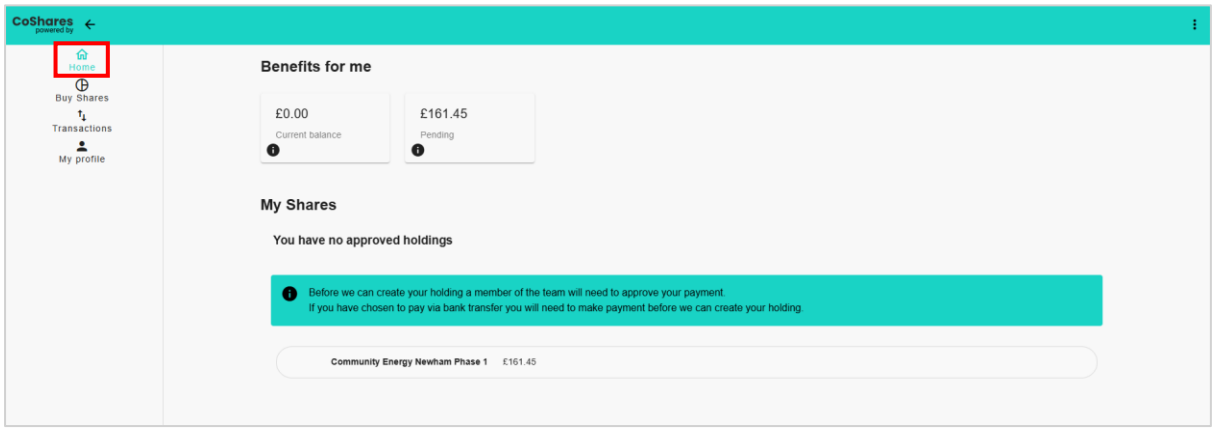
Step 3. Add a **Description*** to your bank account. This will be an opportunity for you to update your bank account details. When you have updated your bank details and added a description, select **Save**.

*The Description of a bank account is your reference to be able to identify each bank account (e.g. Patricia's Bank Account; Patricia's Savings Account).

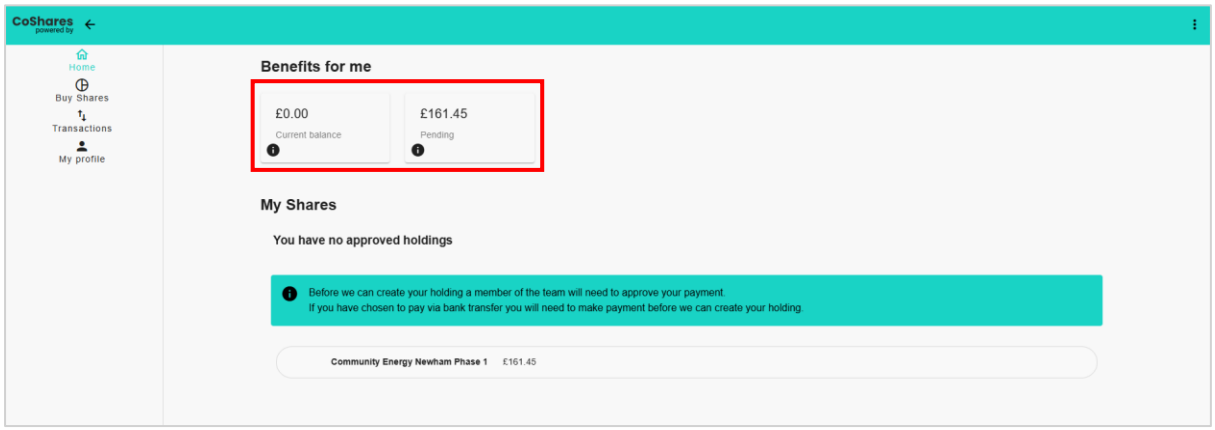


View your balance, current holdings and transaction history

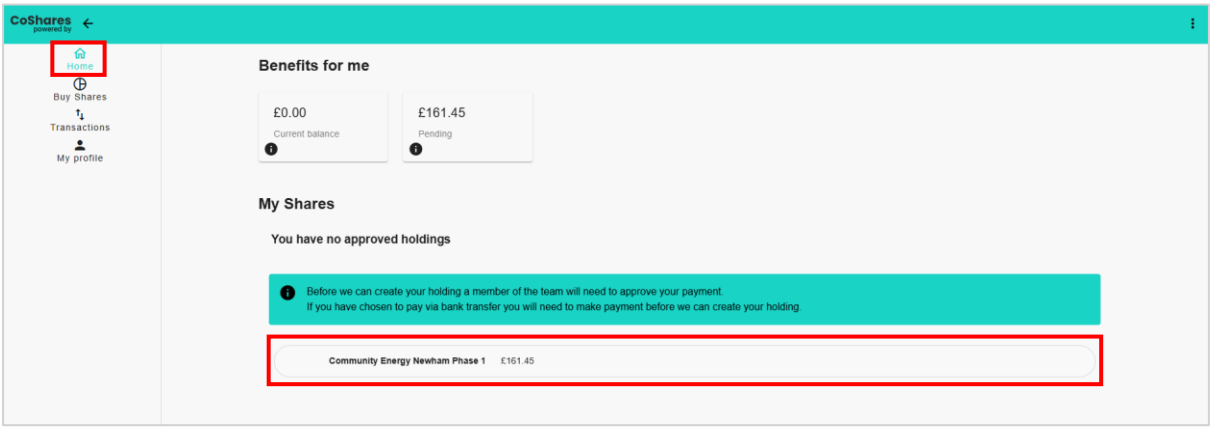
Step 1. Go to **Home** to view your **Shares Dashboard**.



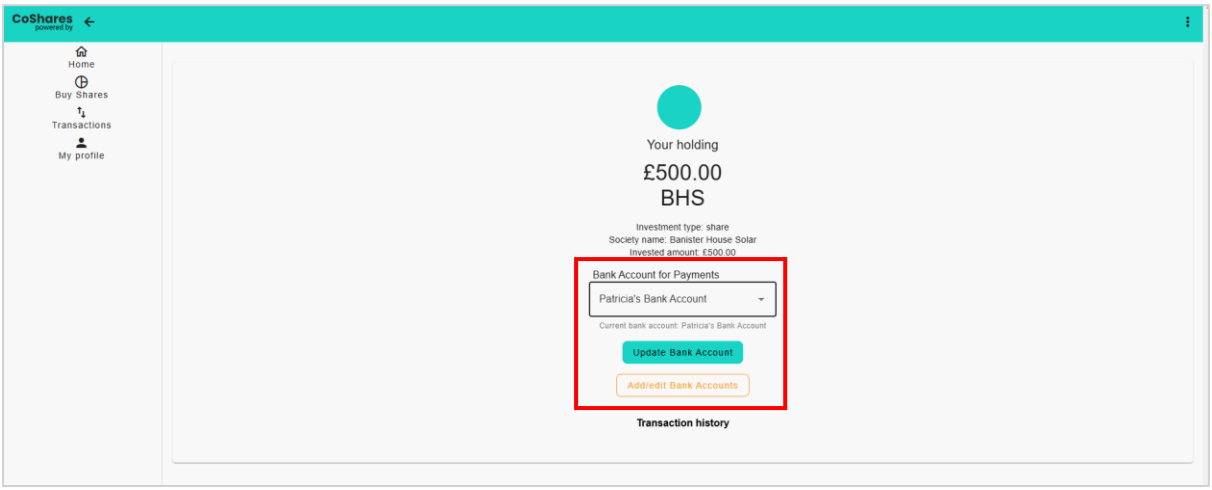
Step 2. See your current and pending balance. **Current balance** is the current amount of shares you hold. **Pending balance** is the amount of shares pending approval.



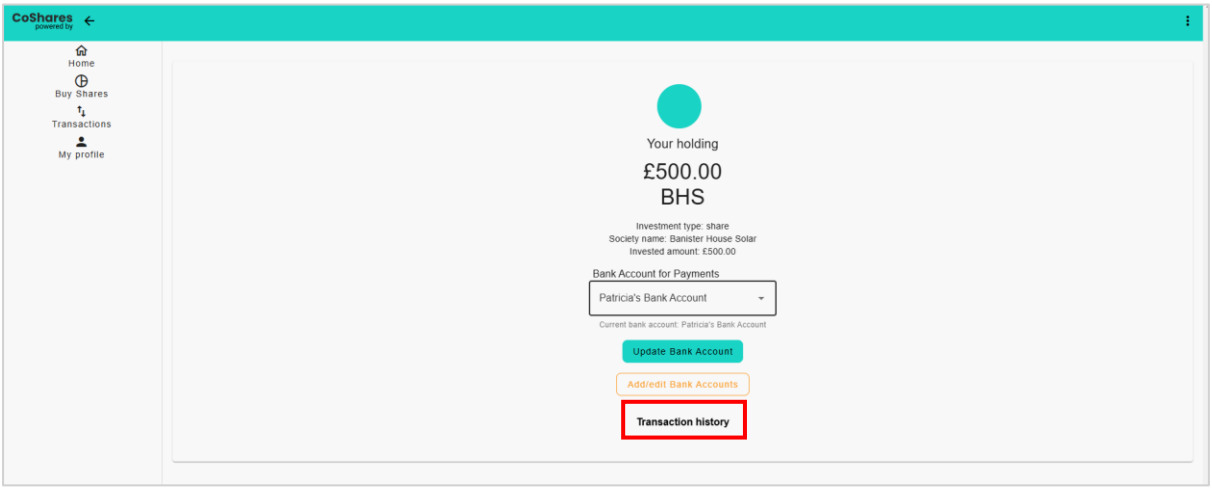
Step 3. Select each holding to view that holding's details.



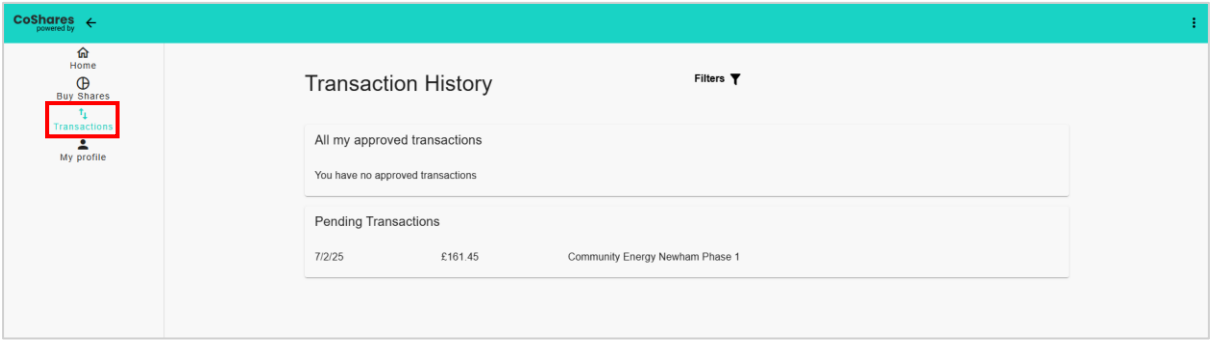
Step 4. In the holding's page, you are able to view your current shares in a society and link a bank account to the holding. After linking a bank account to your holding, select **Update Bank Account**.



Step 5. Select **Transaction history** to view the transactions for this holding.



Step 6. Click on the **Transactions** tab to view the **Transaction History** for all your holdings.



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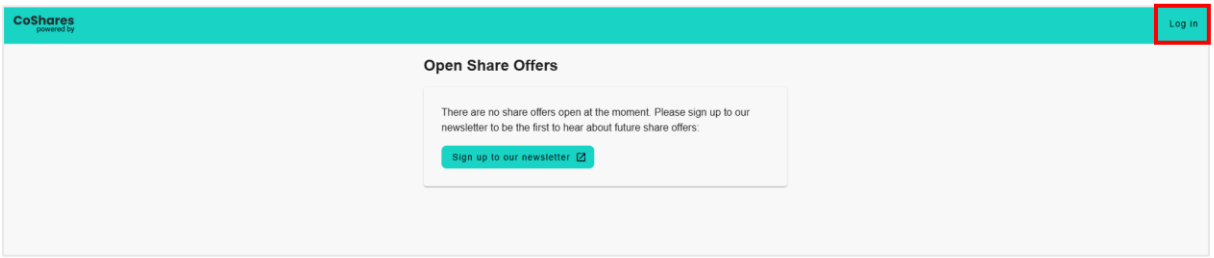

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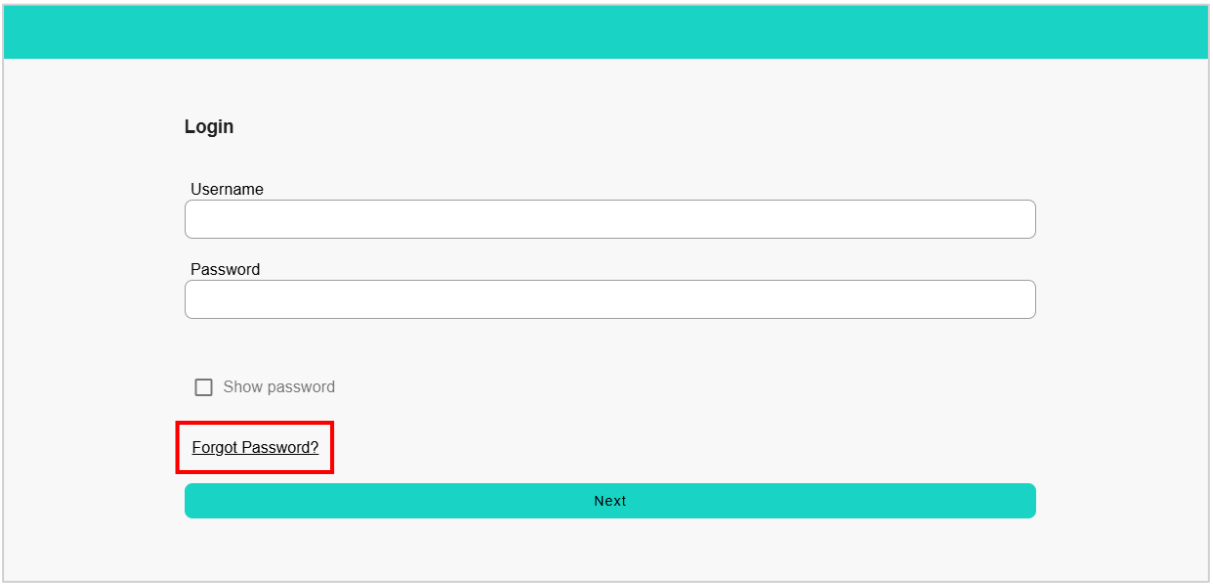

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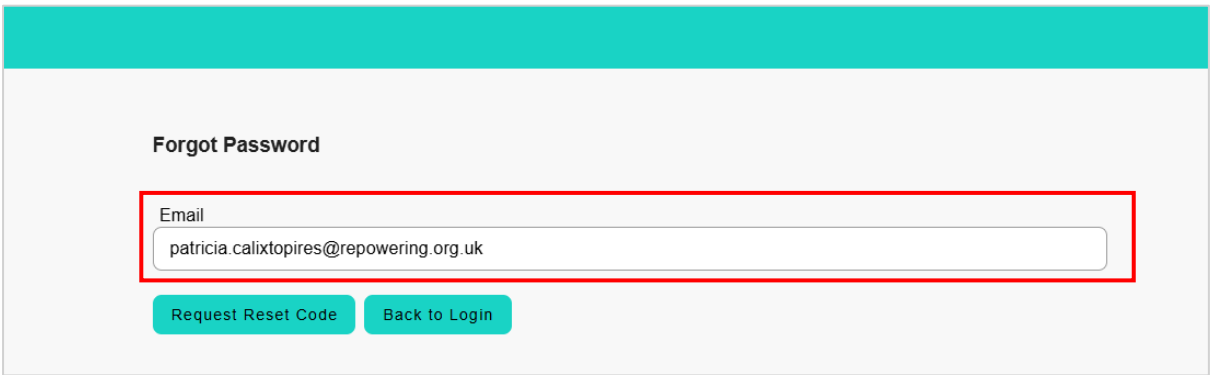
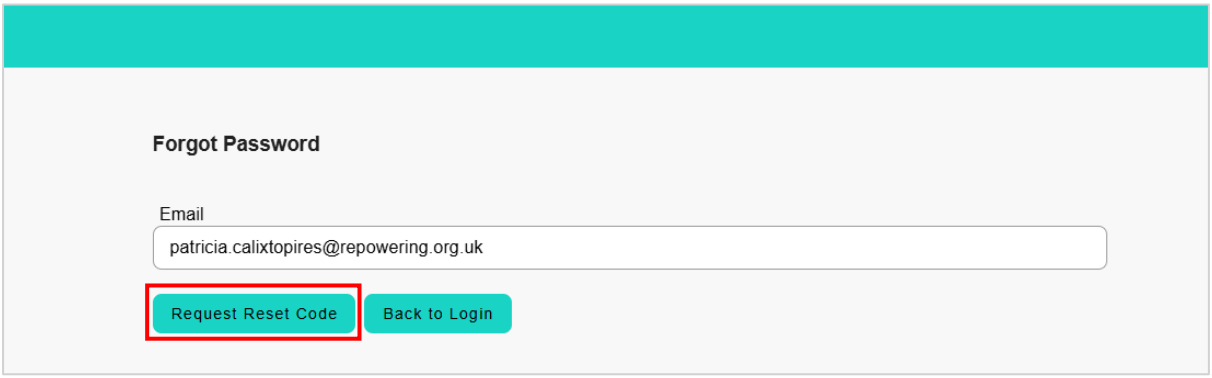


Step 5. Press **Request Reset Code**.



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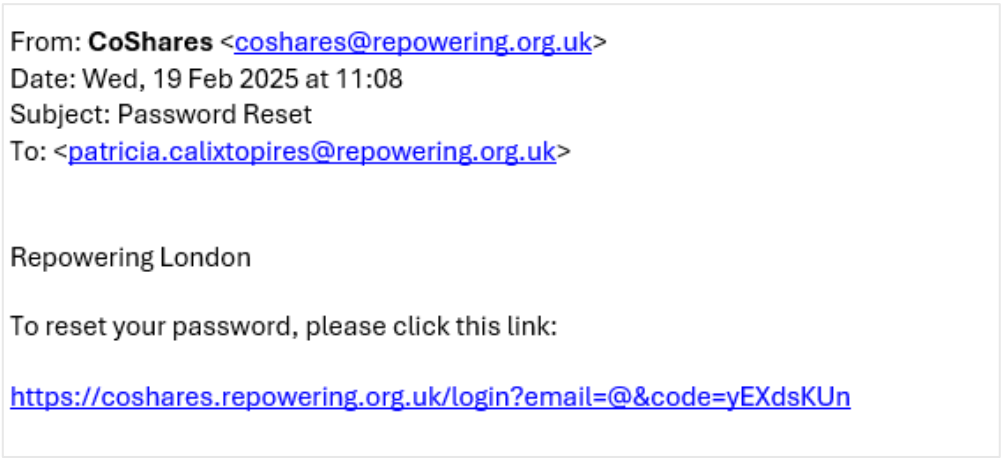

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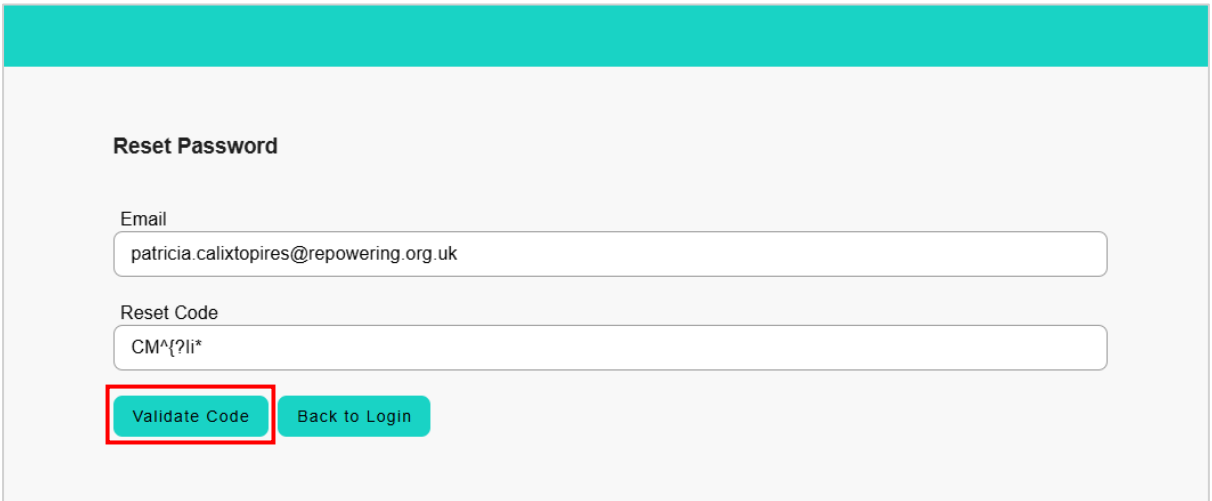
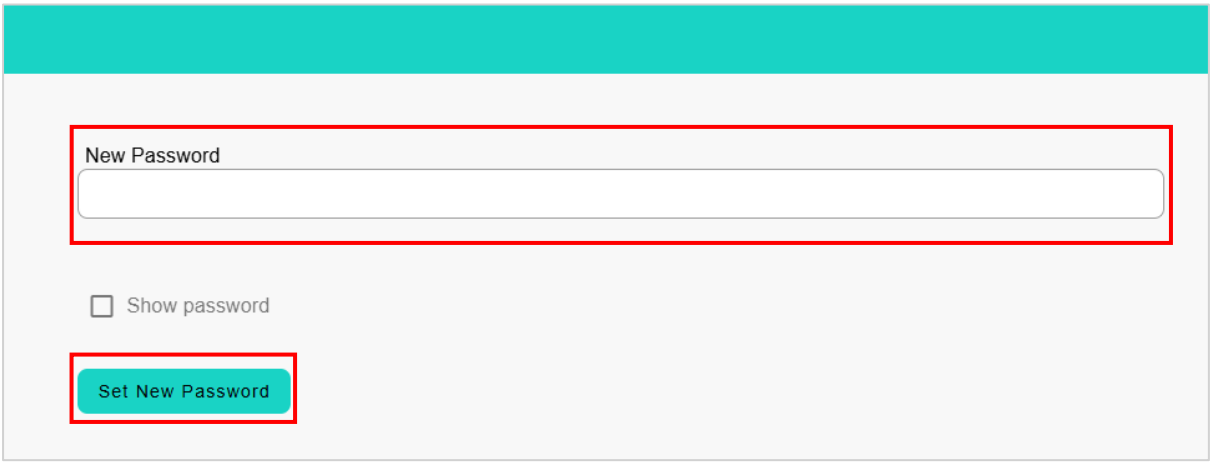
Step 8. Insert your new password and select **Set New Password**.